

Project Manager - Vertical

Title – Project Manager – Vertical Construction

Location – Austin, TX

Firm Name – ECM International



ECM International is a Program, Project and Construction Management firm seeking an experienced, proactive and innovative **Vertical Construction Project Manager** to join our growing Central Texas team. The PM will be responsible for providing leadership to staff, design and contractor partners and client/owners. Candidates must have Architecture, Engineering or Construction Management degree, professional license and a minimum of 5 years of experience in design, construction or project management. Excellent verbal and written communication skills are critical. Experience with contracts, scheduling and cost estimating is required. *This is an opportunity for the right candidate to join a rapidly-growing, exciting organization and to expand their knowledge, capabilities, and level of responsibility in one of the hottest geographic markets in the country.*

Primary Responsibilities

- Directs the day-to-day project activities of designated projects, staff and consultants. Makes recommendations regarding staff and consultant performance.
- Attends client meetings, often representing the company to both the client and outside companies and government agencies. Represents the client on behalf of the company at meetings with client's governmental agencies, and regulatory authorities. Coordinates Value Engineering analysis, independent cost analysis, coordinates between the Client, architect, contractor and other key stakeholders, produces project reports, and manages schedule, pay applications, and change orders. Also prepares Master schedules and cost estimates.
- Assures quality control of designated projects, reviews construction checklist with the assigned project engineers, and monitors construction effort of assigned projects. Reviews daily reports from the project engineer and prepares monthly reports of construction activities for the clients and the Operations Manager.
- Provides leadership for project team members, assisting with development of assigned personnel's professional and technical advancement. Assists other Project Managers in accomplishment of their projects, when needed.
- Assumes appropriate duties to assure the smooth operation of all projects and proper distribution of resources.
- Organize, coordinate, and execute on objectives with minimal oversight, a strong attention to detail, a high level of professionalism and with appropriate timeliness

Job Requirements

- Excellent organizational and time management skills.
- Great attention to detail with strong verbal and writing skills.
- High level of follow-up.
- Natural communications skills with ability to effectively interact across the internal organization.
- Creative problem solver.
- Strong team player with proactive, good attitude.

Technical Proficiencies

- Microsoft Project, Primavera, RS Means,
- Excel, Word, PowerPoint
- AutoCAD or Revit a plus

Educational and Professional Requirements

- Bachelor Degree in Architecture, Engineering or Construction Management
 - AND
- Minimum of 5 years' direct experience in Architecture, Construction or Project Management.
- Participation in technical and professional societies and civic organizations a plus.

Why ECM?

ECM International is a Project Delivery firm founded in 1983. We have a large, experienced collection of engineers, architects, PMP's and related professionals. We are growing team with progressive leadership and a talented staff working together in Project, Program and Construction Management for clients in various sectors including education, healthcare, federal, state and local government, manufacturing and transportation. Our customers range from small to intermediate to Fortune 500 organizations across the state and internationally who seek world class, on-site expertise and local connections.

The Central Texas market (Austin / San Antonio) is one of the hottest regions in the country and our San Marcos office is extremely active.

We are looking for a few exceptional candidates to help us build our high-quality staff of proactive, career-oriented professionals.

We offer a competitive salary and comprehensive benefits including health/life insurance, paid vacation/sick leave/holidays, 401K Plan and support of professional [and career development](#).

Interested Candidates can email resume to careers@ecmintl.com
